

Rosherville Church of England Primary Academy

At Rosherville we embrace the Christian ethos, within a nurturing environment where everyone can 'ASPIRE, ACHIEVE AND ACCOMPLISH.'

Our Christian Values

Thankfulness

Fellowship

Trust

Compassion

Courage

Wisdom



School Organisation

The school is a 4-11 Church Of England Primary School which became an academy on 1st November 2014 as part of The Rochester Diocesan Trust and the Diocese of Rochester. We are a one form entry primary school with the capacity for 140 pupils in six classes. The grounds are divided into a playground, a field and the prayer garden. Inside, the school currently comprises 6 classrooms, a resource room, an SEN room, a FLO room, a hall, a library, a computer suite, offices, and staff room. The children progress through the school from Reception to Year 6 with the aim of having no more than twenty pupils in each year group. Reception, year one, year two and year six have around 20 children in each class. Our year four class is split so we have a year three/four class and a year four/five class.

General Information

The Rochester Diocesan Trust

The Rochester Diocesan Trust was formed by the Diocese of Rochester to oversee the running of Church School Academies within the Diocese. The Trust provides essential support services to the school including a programme of professional development for all staff.

School Hours

School starts at 8.45am; please ensure that children do not arrive earlier than 8.30am. The gates are opened at 8.30am, when children may enter the school premises and wait in the playground with their parents until 8.45am when the bell is rung. The children are then collected by their teacher and taken into their classroom. The register closes at 8.50 am, and any child arriving after this time is marked as 'late'. School finishes at 3.15pm, Reception children should be collected from the prayer garden, year one children should be collected from their classroom and the rest of the classes should be collected from the playground.

Breakfast Clubs

We provide a breakfast club every morning which starts at 8am and is run by our Family Liaison Officer. At breakfast club the children are able to choose from a wide range of cereals, toast and drinks and sit together to eat their breakfast. Once the children have eaten their breakfast there is a wide range of activities for them to choose from. A small fee of £1.50 per session is charged to cover costs and resources.



After School Clubs

We aim to provide a wide range of extra curricular activities for the children which are held after school from 3.15pm to 4.00pm. Clubs are run by teachers and outside providers at no cost to the pupil. We request your permission for your child to attend these activities, and the normal expectation of positive behaviour in school applies to all clubs. The variety of clubs available, varies from term to term and is posted on the website.

Curriculum Information

Foundation Stage

Children entering school at the age of 4-5 work towards the Early Learning Goals for the Foundation Stage. These are:

Prime Areas:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language

Specific Areas:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

With the Foundation Stage, there is a big emphasis on 'play and communication' and learning through first hand experiences. The children work in a variety of adult led and independent groups and they move freely between the classroom and the outside area to support their learning.

The National Curriculum

As a Church of England School, our Christian ethos is at the heart of all that we live and learn at Rosherville. Our Values of Thankfulness, Fellowship, Trust, Compassion, Courage and Wisdom permeate all that we do in school.

The National Curriculum (2014) will be followed in Years 1 to 6. There are eleven subjects. Religious Education is not part of the National Curriculum but as a Church School we treat it as a core subject.

Some subjects will be taught individually and others will be grouped together as part of topics.



Learning is exciting and relevant to the experiences of the children within our school. Topics are planned to take advantage of the natural links between subjects, so that children learn in a thematic way and develop their skills.

We strive through inspirational teaching to develop children as independent thinkers and learners, who experience a wide range of active, practical and exciting learning opportunities which enrich understanding of the world in which they live.

Each topic starts with a memorable experience to motivate, inspire and engage the children. There is then a period of direct teaching that develops understanding, knowledge and skills based on their prior experiences. Children are given the opportunity to use their learning in a creative way which builds towards a celebration event giving the children a chance to reflect and demonstrate their learning and share this with others.

Sex Education

The sex education programme forms an integral part of a health education programme throughout the school, as well as part of the science programme of study from the National Curriculum. Information is sent to parents prior to the programme being taught. If you wish, you may withdraw your child from lessons dealing with sex education.

Collective Worship

Worship is a central feature of school life at Rosherville, strengthening and supporting the distinctive Christian character of our school. Our daily Christian act of worship is central to our ethos and is supported by staff and governors. We reaffirm our Christian values and celebrate the contribution that each child makes to our community. Worship reflects the variety of traditions found in the Church of England as well as other Christian traditions, and recognises and follows the Church's liturgical year.



Worship follows the 'gather, engage, respond, send' model from The Diocesan Framework for Collective Worship and this is used as a basis for all acts of worship. The RE leader plans the programme for each term based around these materials. Worship includes prayer, singing and the sharing of Bible readings as well as time to reflect.

Whole school worship is led by the Senior Leadership Team, Clergy, Y6 pupils, the Family Trust, class teachers on a rota basis and other visitors. Therefore, everyone is involved in the delivery of Worship at Rosherville.

Year 6 children lead our weekly Celebration Worship for parents every Friday morning. During this act of worship, children are recognised for their achievements, either individually or as a class, and receive certificates and stickers. You are welcome to join our weekly celebration worship together with other celebration services including Harvest, Christmas, Easter and the Leavers' Service every summer term.



We attend our local churches, St Mark's and St Botolph's for services of: Harvest, Remembrance Day, Christingle, Christmas, Easter and summer end of term celebrations. It is expected that all children will join in.

Although our worship reflects our Christian beliefs and values, we are committed to respecting each other's faith stance and culture, showing tolerance and understanding regardless of pupils' beliefs.

Parents have the right to withdraw their children from religious education and collective worship if they wish. Please discuss this with the headteacher. Copies of the Governors' Policies for Collective Worship and Religious Education can be obtained from the school office or from our website.

Special Educational Needs

The learning and social behaviour of all children is carefully monitored throughout their time at Rosherville. If further support is needed then a range of outside agencies such as the school nurse or educational psychologist may be involved.

A rigorous programme of assessment is used to quickly identify any child who does not make the expected academic progress, and support is put into place to ensure that their needs are identified and appropriate support is provided. We aim to work in close cooperation with parents to ensure that any programme implemented in school is also supported at home.

Rosherville Primary Academy follows the DFES Code of Practice on Special Educational Needs (SEN); a detailed policy is available on request or on the website along with the school's Report for SEND practice.

Gifted and Talented

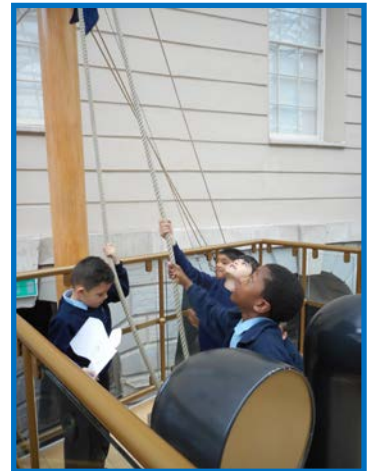
The school acknowledges that some children may require more challenge to achieve their potential. Children whose ability or talent in any area is significantly above age related expectations are identified by teaching staff based on observation, assessment and levels of skills. A register is created and reviewed regularly and actions are identified to ensure that the gifts and talents of these children are being developed well through a range of experiences, such as a gifted and talented newspaper after school club.

Modern Foreign Languages

Children in years 3/4/5/6 are taught French. The children are taught in an interactive way using speaking and listening as the main way of learning the language.

Educational Visits

Regular visits to a range of venues are planned to support your child's learning. These are linked to the topic area they are covering in school and used to extend their learning beyond the school. We also aim to invite a variety of speakers into school to enhance the learning of particular subject areas. Where these visits go beyond the local environment and involve travel and admission fees, parents are invited to make a voluntary contribution to cover the cost of the visit. The same would apply to visits to the school by theatre companies, or other speakers.



We reserve the right to cancel plans for these activities where there are insufficient parental contributions.

Home/School Links

News and Information about the school

We aim to keep parents well informed. Weekly newsletters are sent out every Friday to keep parents up to date with current school news and events and is posted in the display board in the playground each week. Newsletters are available on the website and emailed to parents. Most correspondence is emailed to parents. In addition the website is regularly updated with a school calendar of events as well as information and documents being kept up to date.

Access to Documents

Parents are entitled to inspect school documentation such as, the School Prospectus, the School Policies, Curriculum Documents and Trust Minutes. The school's finances and your child's records may also be inspected in the presence of the Headteacher. If you wish to see any of these please ask for an appointment at the office.

Working in School

There are many ways in which you can help at school and everything you do is appreciated. Parent's help in classrooms by listening to children read, helping with cookery, art, craft and sewing. We also appreciate parents' help with school trips, concerts, developing the school grounds and other events. If you would like to get involved please come in and let us know. We would be pleased to use whatever talents you have to offer.

Even if you feel that you cannot help at school we hope you will attend our functions, fetes, fairs, curriculum workshops as well as occasionally joining us in worship.



Contact with Staff

The headteacher and staff are always pleased to discuss your child's progress and welfare. If you need to see a member of staff would you please call at the school office, write or telephone to arrange a mutually convenient time to meet. The school telephone number is 01474 365266. Throughout the year consultation meetings will be arranged in order for you to meet your child's teacher and discuss your child's work and progress. In July you will receive a written report which will detail your child's progress across the academic year.

The Friends of Rosherville

The school has an active School Association called 'The Friends of Rosherville'. Parents of children already in school are automatically members. The time and place of meetings is circulated to parents by a letter from school and posted on the display board in the playground. The Association aims to further strengthen the existing links between home and school. It organises functions of varying kinds throughout the year and raises money to support the children in various ways including subsidising school trips.

Pupil Welfare

Absence from School: The bell rings at 8.45am and children are expected to be in class for registration by 8.50am otherwise they are marked as late. If your child is ill at home and unable to attend school, please let us know by telephoning the school by 9.00am. It is important that we know where your child is if they are not in school. Parents wishing to take their child out from school for any reason other than illness should write to the school in advance. Children should not be taken on holiday in school time. However, under exceptional circumstances permission can be sought from the headteacher by completing a form which can be obtained from the pockets by the front door of the school.

Medicines: Children who are ill have to be sent home, parents are contacted by telephone. Medication will only be administered by the school if it is a prescribed medicine and in the case of anti-biotics is required to be administered 4 times a day. Please make sure the school is informed of any special medical needs your child may have, any drugs being administered or any known allergies.

Accidents: First Aid is administered in the case of minor injuries and a form detailing treatment is sent home with your child. Where further treatment is necessary parents will be contacted. It is therefore essential that we are able to contact you or a nominated person in an emergency. **Please make sure your contact number is always correct.** Please notify the school of any changes to your contact details on the contact forms.

Medical Or Dental Appointments During School Time: Please try to make appointments outside school time. If you are unable to do this please let the school office know in advance if possible. If it is an emergency appointment please telephone the school. It is important that we know if your child will be at school at lunchtime. When you come in to collect your child you will need to sign your child out, and back in on their return.



Pastoral Care: In a small primary school where everyone is known to everyone else, pastoral care duties are a shared responsibility. We discuss children's pastoral issues during the weekly staff meetings so that all staff are aware of any specific needs. We aim to work very closely with parents to ensure the well-being of every child.

What Happens if your Child has a Problem?

The first person to contact is your child's teacher, who will be pleased to see you either by appointment or briefly after school. If you wish to pursue the matter further, the headteacher will be able to help. Again, if you make an appointment and outline the problem, it gives us a chance to make enquiries before you arrive.

School Council

Pupils are elected in Years 1/2/3/4/5/6 to represent all the children. They meet regularly with a member of staff and issues are discussed. The representatives then speak to the children in their classes to collect their views. The school council then meet with the Deputy Head Teacher to discuss their requests for changes and improvements.



Jewellery/Make Up

The wearing of jewellery or make up in school is not acceptable. Items which hold sentimental value are easily lost or damaged, and can, more importantly, cause serious accidents. Necklaces and bracelets are not allowed and we cannot accept any responsibility for any jewellery which comes into school. In accordance with Health and Safety guidelines, no jewellery of any kind is allowed to be worn during PE, Games or Swimming lessons. During the day, studs (not sleepers) may be worn, but these must be removed for PE lessons. If your child is unable to remove their Stud earrings themselves please make sure they are removed before they come to school on the days they have PE. Staff are not permitted to help children remove earrings and we will have to telephone you to come in should your child be wearing earrings they cannot remove themselves. Nail varnish is not appropriate for school.

School Meals

School meals are provided by Principals and are cooked off site. Payment for school meals can be made daily. If you wish to pay in advance please contact the school office.

If you are in receipt of Family Income Support your child may be entitled to free school meals. Please enquire at the office where enquiries are treated in the strictest confidence. All children in Years R/1/2 are eligible for Free School Meals if they wish.

Lunchtime Organisation

Children who stay at school full time may have a school lunch or bring a healthy packed lunch. Lunch Boxes should be clearly labelled with your child's name and class.

During lunchtime children are supervised by lunchtime assistants. The assistants are responsible for helping the children in the hall with their meals and supervising them in the playground. In the event of a wet lunchtime the children are supervised in their classrooms.



Admissions

Rosherille Church of England Primary School follows the Kent Admission Policy for all Kent schools for the September intake into Reception Class. All in-year applications are dealt with by the school. Please enquire at the school office for further details.

Arrangements for the Admission of Pupils with Disabilities

In consultation with Children's Services we admit and make provision for any pupil with a disability, providing that the placement is appropriate to the child's age, ability, aptitude and special educational needs, whilst also compatible with the interests of other children already in the school and with the efficient use of Children's Services resources.

Children with disabilities will be treated equally to other pupils, where necessary we will take action to ensure they are not treated any less favourably than other pupils; precise steps would depend on the individual needs.

Disabled Accessibility

Most of our classrooms are only accessible via stairs and as a result we do not have good accessibility and are therefore not able to accommodate staff, pupils and visitors in wheelchairs. We will provide large print documents on request. We aim to cater for the needs of all.

